

As we finish out this school year, it is time for you to think about the 2023-2024 school year! We hope your plan is to return to Chapin HS. If so, registration is open now! Our goal is to have 100% of our students who will be returning to Chapin registered before summer vacation!

EPISD is excited to roll out a registration process that can be completed all **ONLINE!**

OVERVIEW

- Registration is entirely ONLINE
- A completed registration process includes:
 - Completing the Online Registration Forms
 - Uploading Documentation
- EPISD 2023-2024 Academic Calendar
 - [CLICK THIS LINK: EPISD 2023-2024 Academic Calendar](#)

RETURNING EPISD STUDENTS - So glad to have you back!

Step 1: Access EPISD's Online Registration

- Go to the EPISD Online Registration Portal
 - [CLICK THIS LINK: EPISD Online Registration](#)
 - Use the same User ID & Password as you do for Parent Portal
 - Don't remember? Use the Forgot Buttons
 - Nothing working? Call the campus parent liaison for help (915)236-4400
 - EPISD Employee? Use your my.episd.org log-in credentials

Step 2: Complete the Online Registration Forms

- Student Information
- Parent Information
- Medical / Emergency Information
- Miscellaneous Student Forms

Step 3: Upload Documentation & SUBMIT

- Documentation Needed for Returning EPISD Student
 - Vaccination Records
 - Proof of Residence
- Click Submit when finished!

NEW TO EPISD STUDENTS - Thank you for choosing EPISD!

Step 1: Create an account for EPISD's Online Registration

- Go to EPISD Registration Home Page
 - [CLICK THIS LINK: EPISD Registration Home Page](#)
- OR
- Go to the EPISD Online Registration Portal
 - [CLICK THIS LINK: EPISD Online Registration](#)
 - Select **Register New User** at the bottom of the page
 - **IMPORTANT:** Must select "Rec'v Alerts" and/or "Text" to receive messages from EPISD and your Campus to stay informed throughout the school year

Step 2: Complete the Online Registration Forms

- Student Information
- Parent Information
- Medical / Emergency Information

- Miscellaneous Student Forms

Step 3: Upload Documentation & SUBMIT

- Documentation Needed for New to EPISD Student
 - Vaccination Records
 - Proof of Residence
 - Birth Certificate
 - Social Security Card
 - Prior School Records
- Click Submit when finished!

NEED HELP?

Don't have a computer or need assistance uploading your documentation?

- Join our Registration Team at Chapin to use our computers and receive face-to-face registration help!
 - Saturday, April 22nd from 9:00am - 12:00pm
 - Saturday, May 13th from 9:00am - 12:00pm
 - Wednesday, May 17th from 4:15pm - 7:00pm